

Board Meeting

October 11, 2018; 11:30 am – 3:30 pm

SEAWA Office, 419 – 3rd Street SE, Medicine Hat, AB, T1A 0G9

Teleconference option:

Phone in: 1-855-392-2520

Access Code: 8126260#

Attending: Janelle Villeneuve, Ryan Davison, John Michalopoulos, Alf Belyea, Olivia Sederberg, Karen Saffran, Diane Harty, Greg Heebner, Garry Lentz (Chair), Stuart Murray, Ron Linowski, Marilou Montemayor, Natasha Rogers, Brooklyn Neubeker

Regrets : Audrey Goodwin, Gary Franz, Sandy Vanderburgh

Lunch at 11 :30 am

Minutes

1. Call to order by the Chair, 12:05 pm

Welcome to new directors of the board, Greg Heebner, Ryan Davison, and Diane Harty, and new staff, Brooklyn Neubeker.

2. Approval of the agenda; additions/deletions (**Doc1**)

There were no additions/deletions to the agenda.

Moved by Karen Saffran to approve the agenda; seconded by Stuart Murray

CARRIED.

3. Review and approval of previous meeting's minutes, June 14, 2018 (Doc2)

Moved by Olivia Sederberg to approve the June 14, 2018 minutes;; seconded by Stuart Murray

CARRIED.

- Review of Action Items
- Suggestions for board recruitment/ succession

Our new directors of the board were recruited with the help of county Ag Fieldmen for Municipal – rural seats, and through motivation of members at the AGM to fill two declared open seats. We also contacted industry (Methanex and Canadian Fertilizers but they declined as they are already on many other boards).

Suggestions:

Partnerships with organizations, industry, etc. to fill sector seats

Biologist, CAFB, Suffield is a potential candidate.

Ongoing Business

4. Board training and development

Attending the board training at Lethbridge, Oct 25: Janelle Villeneuve, Greg Heebner, Ryan Davison, Marilou Montemayor

New Business

5. Approval of new committee members:

Communications Committee:

- Diane Harty
- Angela Walsh
- Jass Baidwan

Technical Committee:

Ryan Davison
Jerry Fitzgerald

Contact again those who applied to be committee members to submit their bio.

Moved by Stuart Murray to appoint Diane Harty and Jass Baidwan to the Communications Committee; seconded by Alf Belyea CARRIED.

Moved by Karen Saffran to appoint Ryan Davison to the Technical Committee; seconded by Olivia Sederberg CARRIED.

6. Updated Budget

The budget 2018-2019 was updated to reflect the award of grants, contribution, and wage subsidies from different funders, changes to staff composition and associated wages, and planned purchases.

Marilou Montemayor presented the updated budget (Excel spreadsheet). The budget outline is presented in the Executive Director's report to the board, May 6-Sep 28, 2018.

Total Income: \$635,342

Operational Expenses \$222,806

Project Expenses \$109,500

RFCPP and WRRP expenses are currently under budget.

Moved to approve the updated budget as presented by Ryan Davison; seconded by Alf Belyea CARRIED.

7. Projects Update:

- Riparian restoration

Marilou provided updates on the RFCPP and WRRP riparian restoration projects.

RFCPP

RFCPP has time constraint; all planting and fencing projects must be completed by Nov 30, 2018. Project closes March 31, 2019. There is no extension possible for this agreement because the program ends March 31, 2019.

Total planting achieved was 756 m out of 2000 m target; plant survival was very low; lessons learned were presented.

There were no partners for fencing as of July; Marilou had to find contacts for Bullshead and Cavan, reservoirs; followed-up on SMRID, ACA, County of Warner (Milk River Ridge reservoir), and city of Medicine Hat.

- Applied research – leafy spurge control in riparian areas

Natasha presented some results. There were three treatments: 1) digging-out weeds; 2) mulching, and 3) digging out + mulching. There was no difference between treatments for length of rhizomes and number of shoots above ground. However, there was a decrease in all treatments over time. Digging out + Mulching decreased the number of flowers.

Mention of beetles and hawk moth caterpillar previously deployed at the Yeast site. SEAWA staff found caterpillars this season.

Mention of wick-method of pesticide application.

- Water quality test results – Seven Persons Creek

Brooklyn presented the results of Total Nitrogen, Total Phosphorus, and E. coli at sampling two sampling sites at the Saamis archaeological site (off leash dog park) and at the Yeast property. High concentrations were found during spring melt (Apr/May) which declined by summer (Jun/Jul/Aug). Higher concentrations were found at the city sites compared to the Yeast site. Pesticides were below detection limit.

ALS used higher detection limits than those used by AEP and A&F. Use current AB environment quality guidelines. Do not use 1999 Alberta guideline values for Total N and Total P as these are outdated.

Flow data are available online for AEP's long-term monitoring network and Water Survey of Canada.

Natalie Kromrey monitors the Seven Persons Creek near its mouth, downstream of Medalta.

8. November 2 educational forum update

Draft agenda is ready.

Suggestions for future events: day/time to hold an educational forum to increase attendance?

Short evening sessions are suitable if there is only one topic/speaker. A partnership with the library and other organizations would be helpful. Paddling Club Festival (online videos) is an example

Break-out sessions were suggested by a member of the Communications Committee. This format is not suitable for this type of event.

Additional advertising suggestions: Suffield newsletter (Alf will find out if this is allowed)

CAFB Suffield has a groundwater monitoring program; something to be aware of

9. Approval of a new position, Stewardship Facilitator (Doc3)

The duties and responsibilities of this position is about half of that of the Watershed Coordinator. The other half has been and continues to be performed by the Executive Director. The Watershed Coordinator position was discontinued effective August 1, 2018.

Moved to approve the Stewardship Facilitator position by Karen Saffran; seconded by Greg Heebner.

CARRIED.

10. Next meetings: November 8 – strategic planning 2019-2022 (3 - 4 hours minimum) with a hired facilitator; Dec 13/Jan 11 – operational plan and budget 2019-2020

Do we need to hire a strategic planning facilitator?

Marilou has contacted Julie Friesen, AB Culture and Tourism; waiting for her response.

We may not need because our role as a WPAC is pre-determined by AEP.

Ask other WPACs who they hire for strategic planning facilitator

Review previous years' performance evaluation and the Three-year strategic plan 2017-2020 for review at the next meeting

Addition(s) to the agenda - none

11. *In camera* 3:00: Executive Director's performance and pay review

12. *Out of camera*: 3:15 pm

13. Adjournment: 3:30 pm

DRAFT