

Board Meeting

October 10, 2019; 11:30 – 3:00 pm

SEAWA Office: Rm 41, 419 – 3rd St. SE, Medicine Hat

Teleconference option:

Phone in: 1-855-392-2520

Access Code: 8126260#

Lunch was served at 11:30 am

Present: Garry Lentz (Chair), Mike Zymurchyk, Alf Belyea, Diane Harty, Greg Heebner, Karen Saffran, Greg Paxman, Tina Regehr (recording), Ryan Davison, Audrey Goodwin, Marilou Montemayor (ED)

Minutes

1. The meeting was called to order by the Chair at 12:10 pm.
2. Approval of the agenda (**Doc1**); additions/deletions
Brent Smith requested to change the schedule of the board meeting from Thursday to Wednesday. He has classes on Thursdays.
Signing authority update with the BMO.
Moved to approve the agenda with additions by Alf Belyea; seconded by Diane Harty; CARRIED.
3. Review and approval of the previous meeting's minutes, September 12, 2019 (**Doc2**)
There were two edits made on items 6 a) and on 6b.
Moved to approve the previous meeting's minutes with edits by Greg Heebner; seconded by Ryan Davison
CARRIED.

Action 1: Marilou – Write a thank you letter to the building landlord for providing a space free of charge to hold the Water Art Show for two months, October and November.

Marilou informed that the achievements of 11 WPACs are summarized annually in a booklet, Compendium of WPACs Achievements. The 2018-2019 document was sent the board earlier.

SEAWA was advised by AEP in 2016 and 2017 to pause IWMP and State of the Watershed Report projects, and use SSRP as a general guideline. AEP would not provide funds for these projects. However, a WPAC can proceed with these projects if they can be funded from other sources.

Therefore, SEAWA's focus of activities is dependent on available funding or successful grant

application to available government programs.

4. Bylaw dissolution clause

Policy Committee will schedule a meeting.

5. Revisions to SEAWA Employee Manual (**Doc3**)

Major revision is about overtime, need to define "time off work in lieu."

Moved to table the Employee Manual revisions to the Policy Committee by Audrey Goodwin;
seconded by Greg Heebner CARRIED.

6. Letter - Response of Minister Nixon to WPAC Managers Letter (presented to the SEAWA board at its meeting on 12 September 2019); **Doc4**

Positive for WPACs.

7. Communications Committee – activities are reported in the September 2019 newsletter:

<http://seawa.ca/newsletters/>

- a. SEAWA Educational Forum – Nov 1, Friday, 1-4 pm (ways to advertise it)
- b. Presentation about video production – Riparian restoration in the SEAWA watershed.

To be presented at a meeting of the Communications and Technical Committees

8. Technical Committee – activities are reported in the September newsletter:

<http://seawa.ca/newsletters/>

- a. Letter - Response of ADM to SSRB Water Management Plan 2006 review; **Doc5**

Discussion of what the letter talked about.

9. ED Report (**Doc6**) – (Financials to be presented at the next meeting – awaiting Q2 (Jul-Sep 2019) Financial Statements from BVA) – Marilou explained the financial situation and discussed options if AEP grant doesn't come through. She summarized all grants and reporting requirements for summer students employment and funding reporting requirements for riparian restoration project (WRRP).

Action 2: Marilou – write a letter/email Rob Harris that SEAWA is now dipping into its own savings and cutting down on various expenses.

Action 3: Marilou - A Riparian Restoration Best Practices report may be prepared.

10. Around-the-table - information from your sector to share

11. Signing authority at Bank of Montreal – meeting at downtown branch November 14 at 10 am for Garry Lentz, Ryan Davison, Karen Saffran, Stuart Murray, and Marilou.

12. Unanimously agreed to change the meeting day from Thursday to Wednesday.

Action 4: Marilou – notify the board of this change

13. Next meeting November 13 , 2019 – WPACs & SEAWA funding (after the release of the provincial budget); 3-Yr Strategic Planning

14. Moved by Greg Heebner to adjourn the meeting; seconded by Audrey Goodwin CARRIED.

Adjourned at 3 pm.